



“TORINO PER I TUOI EVENTI” CALL FOR GRANTS

SUBJECT AND GOALS

Turismo Torino e Provincia, in collaboration with the Chamber of Commerce of Torino, has activated a congress marketing project with the objective of consolidating the image of Torino and its territory in the sector of the national and international meeting industry and increasing the number of events.

The project offers a package of benefits and facilitations to be granted to the clients.

In this perspective, thanks to a fund allocated to MICE activities, it will be possible to access this kind of financial support as partial coverage of the costs. Visibility to Turismo Torino e Provincia and the Torino Chamber of Commerce must be given on printed collaterals and specific website of the event.

BENEFICIARIES AND GENERAL ELIGIBILITY CRITERIA

The call is aimed at PCOs (Professional Congress Organisers), event agencies, associations, venues that fulfil the following requirements:

- absence of the requirements of exclusion as set forth in Articles 94-95-96-97-98 of Dlgs 36/2023 (ANNEX 2)
- non-existence of any debt situation towards Turismo Torino e Provincia S.c.r.l.

SPECIFIC ELIGIBILITY CRITERIA

- The event must be held between 2024 and 2030 in Torino
- Torino has not already been selected as the host city of the event at the time of the subvention request (for example, it should be in the bidding process); an official communication that the event has been confirmed in Torino will be requested
- The event must be confirmed by December 31st 2024
- Duration: minimum 2 consecutive overnight stays in Torino
- Type of event: association congresses and corporate events

ELIGIBLE EXPENSES

Eligible expenses are those related to:

- event venue
- venue for gala dinners or social events
- welcome cocktail/coffee break/lunch
- set-up services
- transport
- hotel overnight stays for speakers
- organising secretariat

Turismo Torino e Provincia s.c.r.l.

Uffici e sede legale

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GRANTING OF THE SUBVENTIONS

Turismo Torino e Provincia undertakes to confer to the client, with all the aforementioned requirements, a special subvention as partial coverage of the expenses of the event, based on the following table (the amounts shown must be considered VAT INCLUDED):

NO. of DELEGATES	NATIONAL EVENTS	INTERNATIONAL EVENTS
From 400 to 1000	Up to € 5,000	Up to € 6,000
From 1001 to 2000	Up to € 7,000	Up to € 8,000
Over 2000	Up to € 10,000	Up to € 12,000

The benefit will be granted:

- on a first come, first served basis, after verification of the existence of the requirements and until the exhaustion of the funds dedicated to the meeting industry and financially supported by the Chamber of Commerce of Torino
- upon exhaustion of this fund, Turismo Torino e Provincia s.c.r.l. reserves the right to assess further applications meeting the above-mentioned requirements, drawing on its own funds.

APPLICATION PROCEDURE

The subvention requests must be submitted through the attached application form (ANNEX 3).

The requests and the annexes, filled in and signed by the legal representative, must be sent to amministrazione@pec.turismotorino.org and copied to r.tealdi@turismotorino.org with a photocopy of a valid identity document. Turismo Torino e Provincia could consider the requests submitted also for congresses with less than 400 delegates if considered of high scientific value (for example congress with the participation of Nobel Laureates).

An official communication that the event has been confirmed in Torino must be sent to and copied to r.tealdi@turismotorino.org.

TERMS OF SETTLEMENT

Turismo Torino e Provincia S.c.r.l. will write a formal letter indicating the amount of the subvention, the CIG code and the codice univoco; these three codes shall be necessarily specified on the invoice issued by December 31st 2024. Turismo Torino e Provincia S.c.r.l. will make the payment 6 months before the event, upon submission of supporting documentation such as printed collaterals or the specific website of the event in which the logos of Turismo Torino and Provincia Convention Bureau and the Chamber of Commerce of Torino are published, and a copy of the tax document related to the expense incurred with the received contribution.



The selection of PCOs, incoming agencies/DMCs or hotel reservation centres in Torino and its metropolitan area is recommended.

In case of event cancellation or if the event takes place as a virtual conference, Turismo Torino e Provincia will have the faculty to request a credit note and the related return of the subsidy issued. If the event takes place as a hybrid conference (online and face to face event) Turismo Torino e Provincia reserves the right to request the return of 70% of the amount paid.

Turismo Torino e Provincia reserves the right to carry out controls on the truth of what is declared in the subvention request phase.

TRACEABILITY and GENERAL REQUIREMENTS

The applicant assumes all the obligations of traceability of financial flows pursuant to Law No 136 August 13, 2010, and any additions and/or amendments.

The applicant must notify Turismo Torino e Provincia of the identification details of the dedicated current accounts pursuant to art. 3, paragraph 1, of Law No 136/2010, within 7 days of their activation or in the case of already existing current accounts, starting from their first use in financial transactions related to the contract in question, as well as, also within the same term of 7 days, the personal information and the tax code of the persons delegated to operate them.

In the event of subsequent changes, the personal information and the tax code of the delegated persons, as well as the personal information of the persons no longer in charge, shall be communicated to the contractor within 7 days starting from the day the change occurred.

All the declarations referred to in this paragraph are made by the substitute declaration of notoriety act, a model of which is attached (ANNEX 1), pursuant to the Decree No 445/2000 of the President of the Republic.

PREVENTION OF CORRUPTION PURSUANT TO LAW 190/2012 and MOG PURSUANT TO LEGISLATIVE DECREE 231/2001

The applicant confirms that he/she is aware that Turismo Torino e Provincia Scrl has adopted a prevention system pursuant to l. 190/2012 according to the integrated model between the Organization and Management Model pursuant to Legislative Decree 231/2001 and compensatory measures pursuant to art. 1 paragraph 2-bis of Law 190/2012, as clarified in the "*Documento per la pianificazione e gestione delle attività in materia di prevenzione della corruzione ai sensi della L. 190/2012 e di disciplina della trasparenza di Turismo Torino e Provincia scrl*" <https://www.turismotorino.org/it/turismo-torino-e-provincia/societa-trasparente/disposizioni-general/documenti-del-modello> (in Italian language).

The applicant further declares to have read the relevant documents to the extent of its competence, to accept their contents in full and to undertake, in relation to the execution of the call for applications, also for its employees, collaborators and substitutes, to scrupulously respect the principles and rules of conduct contained therein.



The applicant declares to be aware that Turismo Torino e Provincia has adopted its own Code of Ethics pursuant to Legislative Decree no. 231/01 - the contents of which form an integral part of the obligations assumed by participating in the call for applications - and to have read and fully ascertained its contents and to undertake, in relation to the performance of the present contract, also for its employees and collaborators, pursuant to and in accordance with Article 1381 of the Italian Civil Code, to scrupulously abide by the principles and rules of conduct contained therein.

PRIVACY

Your personal data will be processed by Turismo Torino e Provincia according the Regulation (EU) 2016/679 (General Data Protection Regulation), and in any case treated in compliance with the principles of correctness, lawfulness and protection of confidentiality. The data acquired in execution of this bid will be used exclusively for the purposes relating to the administrative procedures for which they are requested. For any further information, please refer to our Privacy Policy on www.turismotorino.org/privacy

DISPUTES

All disputes, related to this contract, shall be assigned to the exclusive arbitration of the Court of Torino.

ANNEXES:

- Suppliers database update e traceability (ANNEX 1)
- Declaration of Absence of the requirements of exclusion as set forth Art. 94-95-96-97-98 of Dlgs 36/2023 (ANNEX 2)
- Economic contribution application form (ANNEX 3)